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| **TITLE:** Global Funding Framework Specialist |
| **TEAM/PROGRAMME:** Programme Funding & Institutional Partnership (PFIP) team - part of the global Resource Mobilisation, Comms & Engagement (RMCE) Division | **LOCATION:** UK (London or Remote) or any existing Save the Children International Regional or Country office worldwide |
| **GRADE**: CTR C; Mid-Senior Level | **CONTRACT LENGTH:**6 months |
| **CHILD SAFEGUARDING:**Level 2: *either* the post holder will have access to personal data about children and/or young people as part of their work; *or* the post holder will be working in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check will be required (at ‘standard’ level in the UK or equivalent in other countries). |
| **ROLE PURPOSE:** As part of the development of Save the Children’s 2022-24 Global Strategy, RMCE has delivered an ambitious project (the Global Funding Framework) to identify how we can resource our strategy. 2024 is a critical year that marks the close of this first iteration of the Global Funding Framework as well as a foundational year to prepare for the next iteration in 2025-2027. In 2024 RMCE will bring the organisation together to outline where we need to shift, focus and align together to resource our Global Strategy and drive the greatest possible impact for children. The Global Funding Framework in 2025-2027 aims to build and embed a sense of collective accountability and action towards shared goals, levers of change, and measures of success: a ‘whole movement effort’ leveraging our areas of strengths, value add and expertise.The Global Funding Framework Specialist role is part of the Save the Children International (SCI) Centre office’s Programme Funding and Institutional Partnerships (PFIP) team, which works across the global Save the Children Movement to optimise and align our programme funding portfolio in support of our ambition for children and to drive improvements to our ways of working with institutional partners. Over the past three years, the PFIP team has worked to establish quality foundations and drive continuous improvement in data and analytics to more effectively track and monitor our global funding portfolio. The role of the Global Funding Framework Specialist will be to build on these foundations and ensure that the 2025 – 2027 Global Funding Framework is driven by foresight analytics and evidence-based decision making. The role will provide additional support to the PFIP team to ensure clear articulation of the movement’s anticipated programme funding needs, drivers and goals across the coming strategy period and how these dock into Save the Children’s global strategy. This will include helping with regular and effective tracking and articulating/ visualization to senior internal audiences as the development of the Global Funding Framework progresses. The work will focus on driving a culture of collective insight-driven decision-making and actions both strategically and operationally, working closely with key stakeholders. In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly. |
| **SCOPE OF ROLE:** **Reports to:** Global Lead, Programme Funding Analysis and Insight**Staff reporting to this post:** none**Budget Responsibilities:** No direct budget responsibilities |
| **KEY AREAS OF ACCOUNTABILITY :** * Support on the development of the 2025-2027 Global Funding Framework, coordinating inputs from across multiple functions and teams.
* Coordinate the collection of qualitative and quantitative institutional funding data from institutional account teams from Save the Children Members.
* Lead on producing insight driven analytics focusing on income and new raise; gather, validate and consolidate data sets from a range of sources and provide insight/recommendations based on the trends identified.
* Support on producing presentations/ visualisations focusing on key insights from the Global Funding Framework development and direction of travel to senior stakeholders across the movement.
* Collaborate with teams across PFIP and SCI Centre and Regional Offices to ensure the Global Funding Framework is aligned to the Global Strategy.
* Support the Insight Development team on insight analytics when required.
* Support the PFIP team on specific projects when required.

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| **BEHAVIOURS (Values in Practice**)**Accountability:*** holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* willing to take disciplined risks.

**Integrity:*** honest, encourages openness and transparency; demonstrates highest levels of integrity
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| **QUALIFICATIONS** Educated to degree level or qualified by relevant professional experience.  |
| **EXPERIENCE AND SKILLS****Essential:*** Minimum 1yr experience in data analytics working with a wide range of complex data sources
* Experience working within a fundraising or award management function, ideally within a complex matrixed organisation (including the Save the Children movement).
* Proven focus on ‘insight’, understood as the next level after data analysis – the “so what?” factor
* Strong Excel skills (inc pivot tables, external data connections) & associated tools (PowerPivot)
* Strong written and oral communication skills, including the ability to communicate and present to all levels of the organisation
* Experience in solving complex issues through analysis, collaboration and ensuring buy-in.
* Excellent business partnering, communication and relationship building skills.
* Ability to work under pressure and meet tight deadlines with strong attention to detail.
* Ability to adopt a pro-active approach to problem solving, working with and coordinating input from multiple departments
* Clear interpersonal, written and oral communication skills.
* Ability to work independently and use initiative.
* Team player, with a full appreciation of the value of collaboration.
* Commitment to the mission, vision and values of Save the Children.

**Desirable:*** Experience of working in / across other areas of SC’s operations and / or functions
* Experience of being involved in the implementation of a new / changed business processes and ways of working or transformation processes.
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| **Additional job responsibilities**The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. |
| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Safeguarding our Staff:**The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy. |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by:** Ed Leidecker  | **Date:** 30/01/2024 |
| **JD agreed by:** David-Huw Owen | **Date:** 30/01/2024 |
| **Updated By:** | **Date:** |
| **Evaluated:** | **Date:** |